



Volunteer Application & Code of Conduct

Contact and Personal Information* (*Required Questions)	
Name	
Street Address	
Suburb / Post Code / State	
Phone	
Email Address	
Date of Birth	

How did you find out about the Survivors Teaching Students Program?*	
ANZGOG Flyer	
Internet	
Doctor	
Nurse	
Other (Please specify)	

Motivation for Interest in the program*

Tell us about yourself (The following information is held in strict confidence and is only used to assist us to support you in your participation in this program.)

*Survivor (Personal experience of ovarian cancer):

Date of Diagnosis	
Stage at Diagnosis	
Currently in Treatment	Yes / No

* Caregiver / Family (Currently caring for or have cared for women close to you with ovarian cancer)

Date of Diagnosis	
Stage at Diagnosis	
Currently in treatment	

Volunteer role*

Please mark the areas you are interested in volunteering. *NB: Please see Conditions of Participation - Presenters and Facilitators must have personal experience of ovarian cancer, as you will be trained to tell your personal story to students.

Presenter (Telling your story)	
Facilitator (Managing Presenters Pod, Training and giving presentations as required)	
Regional Coordinator (Liaise with Universities, Facilitators to coordinate Presentations, Recruit and Train Volunteers)	

Availability

Please mark which days/ hours are you available to volunteer for the Survivors Teaching Students Program?

AM	Monday	Tuesday	Wednesday	Thursday	Friday
PM	Monday	Tuesday	Thursday	Thursday	Friday

Special Skills and Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, that you think would be relevant to your volunteering here.

[Empty text box for special skills and qualifications]

Previous Volunteer Experience (Optional)

Summarize your previous volunteer experience if any.

[Empty text box for previous volunteer experience]

Person to Notify in case of Emergency*

Name	
Street Address	
Suburb / State / Post Code	
Phone	
Email Address	
Relationship	

Other ANZGOG Activities*

**At times we have the opportunity to attend local health forums and events to help recruit for STS®. We are always looking for help staffing these booths. ANZGOG will provide all materials and shipping and will walk you through any logistics necessary. Additionally, we would like to be able to share with you events happening in your area that you might be interested in.

May we contact you about other ANZGOG activities?	Yes / No
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Our Policy

It is the policy of this organization to provide equal opportunities to all. We do not discriminate based on gender, sexual orientation, age, race, religion, or disability. ANZGOG recognizes that not all ovarian cancer survivors/caregivers will be ready and able to participate in the STS program. We reserve the right to turn down any applicant.

Conditions of Volunteer Participation

Activity Details: Survivors Teaching Students is a Volunteer Program. We value the time and effort involved in your participation and contribution.

Name of activity/event: Survivors Teaching Students: Saving women's lives®

Period of activity/event: From date of Application (Annual Review of Volunteer Commitment)

Time activity/event commences: As per schedule (to be advised).

Anticipated hours: 8 hours training in total, presentation times of approximately 2 hours each plus travel.

Job Description: Volunteer-Survivors Teaching Students®

Any ovarian cancer survivor or caregiver is eligible to participate in this program as a Presenter or Facilitator.

A caregiver is defined as someone who was or is closely involved in a survivors' cancer journey and can speak to her various stages from diagnosis through treatment. Regional Coordinators have team management and coordinating roles and do not present to students. Enquiries for this role can be from any interested party with the required skills.

Each volunteer Presenter/Facilitator is expected to write down her/his experience with ovarian cancer— their story—and bring the written story to the follow-up meeting with the National Coordinator/or their Regional Coordinator.

NB: A sample story outline is provided to help the volunteer draft their story. Presenters must adhere to the time limits as well as provide key messages.

Prior to Application, all volunteers need to have read and agreed to the Program Guidelines. Volunteers who cannot comply with program guidelines will not be allowed to present.

On acceptance of your Application, you will be advised of the next available training date. During training, the Regional Coordinator/Facilitator will help you edit each story to a seven minute presentation. For sake of time, Regional Coordinator/Facilitator may have volunteers submit their stories via email so editing can be completed with you prior to training.

NB: Your details will be kept private and secure, and shared only with ANZGOG Staff as well as the volunteer Regional Coordinator and Facilitators with whom you are likely to be working.

Please find outlined below the ANZGOG volunteer guidelines and code of conduct. Please read carefully and sign with your agreement to these guidelines to commence your volunteer role. Thank you.

ANZGOG's responsibility to you as a Community STS Volunteer

- *Recognizing that successful Community STS Volunteer Involvement incorporates the individuals' motivations, aspirations and choices. We therefore seek to meet ANZGOG's needs with the skills, knowledge, experience and motivation of our STS Volunteers.*
- *Providing STS Volunteers with adequate training, support, guidance and advice.*
- *Ensuring that STS Volunteers are given as much notice as possible of activities and events they are invited to attend.*
- *Training our staff properly to work with and support our STS Volunteers.*
- *Celebrating success and recognizing loyalty and dedication.*
- *Respecting STS Volunteers, listening and learning from what they have to say and consistently encouraging two-way communication.*
- *Respecting STS Volunteer's privacy. Personal and contact details will be shared with ANZGOG Staff, as well as STS Program Regional Coordinators and Facilitators, only to assist with managing their teams.*
- *Providing timely and accurate information about the charities policies and procedures.*
- *Fostering a friendly and supportive atmosphere.*
- *Making financial and other provisions in management plans for the needs of STS Volunteers.*
- *Resolving any complaints or grievances fairly.*
- *Ensuring the health, safety and welfare of all community STS Volunteers whilst undertaking their activities.*
- *Insurance cover for volunteers while actively engaged in the agreed activity.*
- *Reimbursement for agreed out of pocket expenses while engaged in the activity: For travel costs, parking for presentations for designated universities and schools (Reimbursement forms will be provided)*

Agreement and Signature

By submitting this application, I accept the Conditions and confirm I have read both the Code of Conduct and Volunteer Guidelines. I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a Volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Volunteer Declaration

I acknowledge that I have read, understand and agree to abide by the terms and conditions of this agreement.

I give consent for my approved photograph to be used or to be photographed, audio recorded and/or videotaped as part of the Survivors Teaching Students: Saving Women's Lives® program for distribution online for program promotion purposes only.

Name(Printed)	
Signature(Electronic will do)	
Headshot included *	Yes / No
Date	

* Please include a headshot /photo for our records and identification purposes. This is to ensure our volunteers security and to enable teams to identify other team members at events and presentations. If you are unable to include a headshot / photo, please let us know.

Please complete **all required questions/fields** to ensure a speedy application process, all sections need to be completed in order for applications to be accepted.

Thank you for completing this application form and for your interest in volunteering with us.

Return completed applications:

via email:

Subject: STS Volunteer Application
bree.stevens@anzgog.org.au

via mail:

Attention: Bree Stevens

ANZGOG / STS
Locked Bag M45
Missenden Road NSW 2050